



In attendance: Neil Stafford, Alycia Vosinek, Jim Alden, Larry Berg, Gerald Winn, George Kirk, , Jani Fillion, Wendy Mason, Stan Fillion, Dick Hamilton, Jan Carver, Naomi Reinhard & Chad Stearns

Absent: Dave Harkless, Derek Limoges

Guests: Bridget Atkins

Meeting called to order at 7:36 am by Neil Stafford. Neil introduced Anne Quinn to the Board. Anne will be working part time for the chamber in the position of Administrative & Promotional Assistant.

December Meeting Minutes: The board reviewed the minutes from the last meeting. Minutes were approved with one modified change made by Chad prior to meeting. Jan motioned to accept the December minutes. Wendy seconded. The motion was unanimously approved.

Member Services Coordinator Report:

- Chad Announced that we had 0 new members, 35 renewing members, and 2 dropped members
- A plan to continue to see members has been established and will begin this month.
- Chad attended 9 meetings/events throughout the month. He noted that he got a great deal from the Dale Carnegie course, and will be using and implementing what he learned at work such as:
 - Speaking comfortably in public
 - Openly expressing my opinions
 - Being comfortable in uncomfortable situations
- Chad stated that the turnout at Details Window Fashions was successful, great networking and a good time was had by the over 30 people in attendance. There will be no Business After Hours this month as we have the annual dinner Jan 30th.
- Chad noted that the membership directory was coming along well, and that it should be on time for the Annual Dinner
- Chad let the board know that he has started drafting a 2009 Chamber of Commerce Plan of where he would like the chamber to go in the coming year. Plans include weekly board updates, combining member email forwards to a weekly newsletter, and more consistency in the chambers Marketing Materials.

Treasurer's Report: Alycia noted that the financials were in good standings, and she was very happy with the way things had turned out for 2008. Discussion broke out in regards to the Aging Summary, including that this should be used as a sales opportunity to educate and sell the chamber benefits, after much discussion it was agreed that businesses and it was agreed that businesses in arrears over 30 days should be contacted by a board member, and also will not be mentioned in the membership directory if payment arrangements are not met. A report of all Aging Members and the correspondence with be



provided at the next Board Meeting for Board Members to review and delegate who will follow up with whom. Wendy motioned to accept the Treasurers Report. Jan seconded this and the board unanimously approved.

New Business:

- **Town Appropriation** – It was announced that the Town will be appropriating \$15,000 to chamber this year instead of the \$20,000. Alycia made the motion to keep this appropriatio. George seconded and the board unanimously approved. Alycia made the motion to petition for the July 4th fireworks. This was seconded by Larry and unanimously approved.
- **Snow Removal** – Neil brought to the board the example of what St. Johnsbury Works Program has done with snow removal in their downtown. After much discussion it was proposed to table this topic until more research is conducted.

Old Business

- **Opera House** – Nothing new to report with the exception of the next meeting date on Jan. 22nd with the Town of Littleton and DHR, Chad, Neil and Dick will attend, if any Board Member would like to attend please talk with Neil before doing so.
- **Main Street Reconstruction** – Discussion was had in regards to Main Street Reconstruction. Neil Motioned that the Chamber support the reconstruction of Main Street as soon as possible. George seconded it and it was unanimously approved. A letter will be sent to the selectmen as well as the press.

Committee Reports:

Marketing: (BA) – Bridget noted the Marketing Committee will meet on Wed., Jan. 21st, where Candra Canning will present the tag line concepts she has developed. She noted the work of the committee has been instrumental in the tag line input. She also noted Naomi Reinhard will take over as Chair starting Feb. 2009.

Membership: (BA) – Bridget mentioned that we are on schedule for the directory to come out on time for the annual meeting.

Nominating Committee: (WM) – Wendy stated that the nominating committee had met and had discussed changes at the board level. Derek Limoges and Dave Harkless will be stepping off the board. The slate of officers were proposed as follows:

Chairman: Dick Hamilton
President: Neil Stafford
Vice President: Larry Berg
Secretary: Wendy Mason
Treasurer: Alycia Vosinek



George made the motion to accept the slate of officers. Peter seconded this, and it was unanimously approved.

Wendy also told the board that the committee had come up with 4 new board members:

John Alberini
Janet Parker
Erica Antonucci
Aaron James

Stan made the motion to accept this slate of officers. George seconded this and it was unanimously approved.

Wendy said that there will be a new member orientation January 16th 8:30am at Century 21. Wendy is working on a Board Packet for each new Board Member.

Annual Dinner (AV) –Alycia stated that we have the Ghost Hunters set for January 30th at the Mount Washington Hotel, and tickets are \$55 each. We will be working throughout the month on dinner reservations, the expo, and the silent auction. Also noted was anyone who wishing to assist with the Silent Auction would be greatly appreciated.

The board then went into a private session to discuss personnel.

Meeting adjourned at 9:40am.

Respectfully submitted,

Chad Stearns
Member Services Coordinator